

**WITTENBERG UNIVERSITY UPWARD BOUND
EMPLOYMENT APPLICATION
for
TEACHING POSITIONS**

An Equal Opportunity Employer
P.O. Box 720
Springfield, Ohio 45504

DESIRED TEACHING AREA(S) _____

NAME _____ EMAIL ADDRESS _____

MAILING ADDRESS _____ CELL PHONE # _____

CITY _____ STATE AND ZIP CODE _____ HOME PHONE # _____

UNDERGRADUATE COLLEGE ATTENDED _____ LOCATION _____

MAJOR FIELD _____ MINOR FIELD _____

GRADUATION DATE _____ DEGREE AWARDED _____

TEACHING CERTIFICATION _____ EXPIRES _____

GRADUATE INSTITUTION ATTENDED _____

LOCATION _____ MAJOR FIELD _____

GRADUATION DATE _____ DEGREE AWARDED _____

LIST MOST RECENT EMPLOYMENT

EMPLOYER	ADDRESS	DATES	SUPERVISOR
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List two (2) people to whom you have given recommendation forms; these should be people able to speak directly to your qualifications for this position. If you were previously employed in our program and have submitted recommendation forms, this prerequisite is waived.

NAME	ADDRESS	PHONE NUMBER
_____	_____	_____
_____	_____	_____

Will you be available for an interview? _____ YES _____ NO

If you are not personally available, are you able to use Zoom?

What are your special interests and skills? _____

How did you hear about Upward Bound and what do you feel you can contribute to the Program?

You will be given considerable latitude in developing courses for students in the program. List descriptive titles of courses you would like to teach, and be prepared to discuss the courses from the standpoints of objectives, materials used, teaching style, and accountability procedures.

What teaching or related experiences have prepared you to teach in Upward Bound? Please develop a course description and suggested materials for each course to be offered and come prepared to discuss in detail.

Email Address

Signature

Date

Employment practices of the program are based on a policy of hiring for any given position the applicant with the best training, experience, and adjudged ability to work effectively. We hire without regard to race, religion, color, national origin, sex, age, or marital status.

OFFICE USE ONLY

Date Interviewed:

Interviewer(s): __

Date Employed: _____