

## **FLOODING**

Flooding may include storm water building infiltration, sewer backups, ground water, or plumbing sources. In all flooding situations, be aware of electrical equipment, appliances, cords, power strips, outlets, light/appliance switches, and other electrically E2 Campus items.

- Initiating department calls Police at 937-327-6363
- Police notifies the Physical Plant Department

Do not touch or go near electrical objects in contact with water. If electrical circuits or items appear to be getting wet, leave the area immediately if safe. Try to identify the source of water and turn it off if this can be done safely. Evacuate personnel to higher ground as needed, and attempt to protect property and records by removing items from floors or covering with water resistant coverings. If the flooding is caused by torrential rain attempt to close doors and windows to prevent water from entering. Do not drive through flood water.