

## 2025 UNIVERSITY HOLIDAY SCHEDULE

Note: Hourly paid employees covered under the Police PTO/MLB policy should refer to specific policies for guidance.

New Year's Day	Wednesday, January 1
Good Friday	Friday, April 18
Memorial Day	Monday, May 26
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Thanksgiving	Thursday, November 27 and Friday, November 28
Christmas	Wednesday, December 24 and Thursday, December 25
New Year's Eve	Wednesday, December 31 and Thursday, January 1 (2026 holiday)

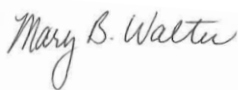
## 2025 UNIVERSITY HOLIDAY SHUT-DOWN SCHEDULE

University shut-down (Shut-down days are not university holidays but are listed to provide additional information)	Friday, December 26 Monday, December 29 Tuesday, December 30 Friday, January 2, 2026
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The university will be officially closed December 26, 2025 through January 2, 2026, providing one additional day to allow employees to enjoy additional time off to celebrate with family during the holidays. All essential functions of the university must continue to operate effectively during the extended break. These areas normally include but are not limited to the following divisions - Admission, Advancement, Police, Facilities Management, and others as deemed necessary. Please see your leadership for further clarification and schedule needs if applicable.

Please contact any member of the HR team at [hure-mail@wittenberg.edu](mailto:hure-mail@wittenberg.edu) if you have questions.

Best Regards,



Mary Beth Walter  
Associate Vice President of Administration, Chief Human Resources Officer, and Deputy Title IX  
Coordinator