

Federal Verification Worksheet (V1) Academic Year 2024-2025

Guidelines

Your FAFSA application was selected for review in a process called Verification. You will need to provide certain documents as part of this process. The law says we have the right to ask you for this information before awarding federal financial aid (34 CFR, Part 668). Wittenberg University will submit electronic corrections for any differences between your FAFSA and the financial documents you provide to us. It is important to complete this process as soon as possible. **No official financial aid offer will be made until this process has been completed.**

1. Complete & sign this document – student, spouse (if applicable) and at least one parent (dependent students) must sign the form. The signature(s) should be done with blue ink and cannot be electronic.
2. Submit a copy of your SIGNED 2022 tax return (both pages), with all schedules filed & 2022 W-2's & 1099's, as applicable. Dependent students must also submit copies of their parent(s) SIGNED 2022 tax returns, schedules, W-2's & 1099's as applicable.
3. If you, your spouse or parent filed an amended tax return for 2022, received a filing extension beyond the standard 6-month period, were a victim of IRS-related Identity Theft or filed a non-IRS return, please navigate to our website for more information: [Verification at Wittenberg](#).

Document Submission: Please submit all requested documents via our document submission link. Please use this same link to upload any additional items we may request as we review your information:
[Wittenberg Financial Aid Document Portal](#)

Student Information

Student's Name _____ **Cell Phone #** _____
Last First MI

Permanent Address _____
Street Address City State Zip

SSN or WITT ID# _____ **Email Address** _____

Family Information

Write the name of all household family members including yourself. Also write the name of the college for any family member who will be attending college at least half-time between July 1, 2024 and June 30, 2025 and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

FOR INDEPENDENT STUDENTS: List the people that you (and your spouse) will support between July 1, 2024 and June 30, 2025. Include yourself, your spouse, and your dependent children. Include other people only if they now live with you and you provide more than half their support and will continue to provide more than half their support from July 1, 2024 – June 30, 2025. Exclude children/siblings whom are wards of the state, i.e. foster care.

DEPENDENT STUDENTS: List all the people in your household between July 1, 2024 and June 30, 2025. Include yourself, your parents, and your parents' other children if (a) your parents provide more than half of their support or (b) the children would be required to provide parental information when applying for Federal Student Aid. Include other people only if they now live with your parents and receive, and will continue to receive, more than half their support from them between July 1, 2024 and June 30, 2025. Exclude children/siblings whom are wards of the state, i.e. foster care.

Name	Age	Relationship	College	Enrolled at least Half Time
<i>Student (example)</i>	<i>18</i>	<i>Self</i>	<i>Wittenberg University</i>	<i>Yes or No</i>

Non-Tax Filers

Complete this section if the parent and/or student are not required to file a 2022 income tax return with the IRS. List every employer even if they did not issue a W-2 form. If more space is needed, attach a separate page with the student's name and student's id number at the top.

Parent or Student <i>(Circle correct option)</i>	Employer Name	2022 Amount Earned	W-2 submitted? <i>(Circle correct option)</i>
Parent Student			Yes No
Parent Student			Yes No
Parent Student			Yes No
Parent Student			Yes No
Parent Student			Yes No

Child Support and/or Spousal Support

If you, your spouse, your parent or your parent's (legally married) spouse paid or received child or spousal support in 2022, please provide the information below.

If the support payments have ceased or will cease by December 31, 2024, please submit documentation showing the final payment date and amount paid/received.

Type of Support	Parent Listed on FAFSA	Paid or Received <i>(Circle correct option)</i>	2022 Amount
<i>Child Support (example)</i>	<i>Sue Smith (mother)</i>	<i>Received (example)</i>	<i>\$4,200</i>

CERTIFICATION:

By signing this worksheet, I (we) certify that all the information reported on all pages of this worksheet is complete and correct. I (we) understand that if I (we) purposely give false or misleading information, I (we) may be fined, or sentenced to jail, or both.

X _____ Date _____
 Student Signature

X _____ Date _____
 Parent Signature

X _____ Date _____
 (Married Independent Student) Spouse Signature