**Academic Program Review 5th Year Report**

**Program/Department:**

**Report Author/Point of Contact:**

**Year of Report:**

*Please limit your report to 10 pages of text (exclusive of the key metrics worksheet). Additional pages for listing of program courses, the curriculum map, assessment results, and other data the program area may reference should be included in an appendix and referenced in the text.*

**A1. Mission and Overview**

*Instructions: 1) Describe the program’s mission. 2) Describe how the program’s mission is aligned with Wittenberg’s mission. 3) Provide an overview of the program.*

**A2. Main Highlights**

*Instructions: Describe the main highlights of this report and the main takeaways to be addressed.*

**B. Program Profile: Curriculum Structure**

*Instructions: 1) Describe the program curriculum, degrees served by the program (BA, BS, etc.), and the majors and minors offered from the Academic Catalog. 2) Describe the program requirements (may be provided in appendix). 3) Describe the curriculum and pedagogy in relation to accepted disciplinary expectations and national trends. Ensure that updated syllabi are submitted to the Provost’s Office for all courses. 4) Finally, identify the course in which students complete a culminating reflection experience as a graded component, and the two courses within the program that satisfy the Connections Curriculum requirement of discipline-specific writing.*

**C. Program Profile: Diversity, Equity, and Inclusion**

*Instructions: Describe how the program has fostered an inclusive, equitable climate and culture as described in the Statement on Diversity, Equity, & Inclusion (*[*https://www.wittenberg.edu/administration/president/statement-diversity-equity-and-inclusion*](https://www.wittenberg.edu/administration/president/statement-diversity-equity-and-inclusion)*).*

**D. Program Profile: Resources**

*Instructions: Describe the adequacy of staffing and the educational infrastructure (e.g., classrooms, laboratories, equipment, technologies, library resources) used by the program in its curriculum, pedagogy, and research.*

**E. Contributions to Other Educational Offerings**

*Instructions: 1) Describe how your program and courses contribute to or support interdisciplinary programs, general education, etc. 2) Describe the experiential learning opportunities your program makes available to the program’s majors and other non-majors (i.e., service learning, study abroad, internships, field studies, research experiences, etc.). 3) Describe the ways your program’s educational offerings support diversity, equity, and inclusion.*

**F. Professional Scholarship and Development**

*Instructions: 1) Provide a summary (up to two pages) for the previous four years of faculty engagement in discipline-specific scholarship, professional activities, university service, and governance. If desired more detail may be included in an appendix. Ensure that updated CVs are submitted to the Provost’s office. 2) Describe faculty development activities for improving the quality of teaching, including equitable and inclusive pedagogies, in which program faculty have engaged.*

**G. Prior Program Action Plan and Progress**

*Instructions: List the goals included in the program’s action plan from the last 5th year report or quadrennial assessment of student learning report. This can also include goals outlined in annual reports. For each goal, 1) provide a progress update on each goal (e.g., changes to the curriculum, pedagogy, and/or DEI efforts since the previous review) and 2) explain how the goals/action plan items support Wittenberg’s institutional/strategic goals where appropriate. Wittenberg’s strategic plan is located here:* [*https://www.wittenberg.edu/administration/strategic-planning*](https://www.wittenberg.edu/administration/strategic-planning)

**H. Reflections on Program Metric Trends and their Relationship to Program Action Plan**

*Instructions: Describe the trends in the program’s metrics (attach metrics worksheet to this report). Where appropriate, describe how the program metric trends support or challenge accomplishing the program’s mission and/or action plans. Include data from other sources as appropriate (i.e., additional Cost to Educate metrics, other discipline specific metrics).*

1. *Trends in Student Demand*
2. *Trends in Course Enrollments and Efficiency*
3. *Trends in Student Success and Skill Transfer*
4. *Trends in Resources (i.e., faculty, instructional activity, budget)*

**I. Program Learning Outcomes Assessment**

*Outcomes: List your program’s student learning outcomes. Statements take the form “Students will be able to…” Ensure each learning outcome is measurable.*

*Alignment: Provide a curriculum map showing in which courses student learning outcomes are taught and assessed.*

1. *Methods: Identify and describe how the direct assessment methods measure each student learning outcome in the courses, may also include any indirect methods the program area is using.*
2. *Results: Provide the results of your assessment and describe in detail those results for each student learning outcome. Explain how the results compare to your expectations/targets or benchmarks for student performance on these outcomes. Please be specific.*
3. *Actions Taken: Based on the results of the assessment, explain what actions have been taken or are to be taken to improve student learning. Provide specific examples, such as changes in curriculum assessment, course learning culture, pedagogy, and instruction.*

**J. Summary of the Review**

*Instructions: Based on the information in this report, provide a summary of the program’s strengths and challenges as identified in Sections A-H above. (Specific action plan items for improvement can be elaborated on in Section J, below.)*

**K. Action Plan for the Future**

*Instructions: Given the summary above of the strengths and challenges of the program and the results of learning outcomes assessment, identify action plan items (i.e., activities, goals, projects, tasks) that you intend to accomplish in the coming year(s). Typically, three to five goals that are specific, measurable, achievable, relevant, and time-based (SMART) is sufficient. Please provide a timeframe for the specific activities to be undertaken. Consider developing action plan items that align with Wittenberg’s strategic/institutional goals (*[*https://www.wittenberg.edu/administration/strategic-planning*](https://www.wittenberg.edu/administration/strategic-planning)*) and support Wittenberg’s Statement on Diversity, Equity, and Inclusion (*[*https://www.wittenberg.edu/administration/president/statement-diversity-equity-and-inclusion*](https://www.wittenberg.edu/administration/president/statement-diversity-equity-and-inclusion)*).*

**L. Action Plan Budget and Resource Implications**

*Instructions: If additional resources are needed to achieve the above action plan, please describe the projected or required personnel, facilities, equipment, supplies, technology, and/or other capital needs.*

**M. Additional Considerations**

*Instructions: Describe additional reflections, program-specific issues or concerns, not raised elsewhere, that should be considered.*