



Wittenberg University Student Senate Minutes

Outline Below:

SENATE MEETING AGENDA

On Tuesday, January 30th at 7:00 p.m., in the Offices of Student Senate, the Student Senate held a Meeting with the following persons present:

- I. Call to Order/Roll Call:
 - a. *Tardus*:
 - b. *in Absentia*: Peña, Hunt, Hummel, Dicks, Neutzling

Minutes approved by:

- II. Special Order:
 - a. **Gwen Owens** —
 - i. Residence Life update.
 1. The university is in the last year of a 10-year contract with its current laundry machine vendor. The Residence Life Office has been unsatisfied with the level of attention the current company has been providing Wittenberg in recent years and as such the university is looking around at different companies and will conduct a cost-benefit analysis of what company can provide most of the following requested features:
 - a. Machine features
 - i. All machines will be new and of the current year's lifecycle.
 - ii. The minimum type of machine is the industry standard for laundromats.
 - iii. Energy efficient.
 - iv. If the current laundry rooms can accommodate more capacity of machines, or if the company can identify spaces in residence building to create new laundry rooms.
 - v. ADA accommodations for specific machines.

- b. Company features
 - i. Complete replacement of machines that the university deems as malfunctioning.
 - 1. Coming up with a mutual definition with the company as to when a machine is deemed as malfunctioning and inoperable.
 - ii. A weekly report from the company regarding what service calls were received from students and the actions that were taken to resolve the issue.
 - iii. A service technician that is assigned to the university and is within a 1-hour distance from the university and responds to service requests within 24 hours.
 - iv. Weekly regular upkeep of machines.
 - c. General technology features
 - i. Some sort of technology to notify students when the machine with their clothes has completed its cycle to reduce incidents of laundry not being moved.
 - ii. Notifications based on an opt-in basis for students to be notified when a specific machine becomes available.
2. The current contract will end in May and a new contract will begin in June.
- ii. Questions and comments from Student Senate.
 - 1. Would these updates apply to machines in the WittenBurb's? (Kuzilwa)
 - a. These changes would only apply to the machines in the dorms.
 - 2. Until the new contract goes into effect, what should students do to respond to laundry issues? (Lowry)
 - a. If students file a report with a laundry issue and are alerted that it has been resolved or there is no issue, reach out to Gwen Owens Director of Residence Life oweng@wittenberg.edu, so that they can respond accordingly.
 - 3. If you have a burbs key, it can currently open doors outside of its designated house identification—primarily WittenBurbs properties that have been divided into multiple apartments, as well as laundry rooms inside of Sprecher/Keller. (Gardner)
 - a. The Residence Life Office will look into what properties are affected on this and report back to Student Senate with its findings and suggested solutions.

4. In terms of the ability to add more washers, can the university emphasize examining the ratio of students living in that dorm to the number of washers offered in the dormitory? (Harper)
 - a. The companies under review will be looking to provide recommendations for how many washers there should be per resident.
5. Would it be worthwhile for the Residence Life Office to look into creating some laundromat options for the residents in the WittenBurbs? (Senate follow-up)
 - a. "I think it's a great idea because not all houses have laundry hookups or access, so this would help alleviate accessibility issues and provide an alternative option for students not wanting to pay \$400 to have a laundry machine inside their residence." (Kuzilwa)
 - b. Placement of the laundromat
 - i. Possibility of two smaller locations to be placed around campus?

b. Union Board —

- i. WittFest budget presentation. *(SO #1)*
 1. Breakdown of funds already provided from Student Senate.
 - a. 22.3% - Fall Semester Programming
 - i. Welcome week hypnotist
 - ii. Fall giveaways (cups, stickers, chapstick, etc.)
 - iii. Homecoming week activities
 - iv. 9 additional programs
 - b. 22.6% - Spring Semester Programming
 - i. Spring giveaways (sweatshirts, stickers, phone wallets, etc.)
 - ii. Snow day contribution (mugs)
 - iii. Sibs weekend
 - iv. 9 additional programs
 - c. 9.6% - Professional Development
 - i. NACA membership
 - ii. NACA conference
 - iii. Early arrival costs
 - d. 45.5% - WittFest
 - i. Union board has been able to save money on programs throughout the fall semester and on the NACA conference to add an additional \$7,000 to their initial projected contributions to WittFest.
 - ii. Union Board is currently contributing \$52,000.
 - iii. Request of \$25,800 from Senate to be used in covering the following costs:
 1. EMS - \$800

2. Production Company - \$27,000
 3. Security - \$1,000
 4. Artist(s) - \$35,000
 5. Middle Agent - \$4,000
 6. All Campus Meal - \$4,000
 7. Meals and Riders - \$2,000
 - a. Riders are the stipulations an artist may have stipulated inside their contracts (e.g. ensuring there are 12 cold water bottle available, etc.)
 8. Shirts - \$2,000
 - a. Is there a percentage of how many students actually buy the WittFest t-shirts? (Specht)
 - b. The \$2,000 that's allocated in the budget are designed as free shirts to be given out at the event. Any shirt otherwise purchased is a way for students to ensure they receive a shirt if they want it.
 9. Concert Swag - \$500
 10. Hotels for Production Company - \$1,500
2. General questions from Student Senate.
- a. What is Union Board going to do differently this year as compared to previous years to make WittFest more receptive to the general student body? "I feel as though at its peak of people at the event last year, there were maybe 150 students present, which isn't exactly representative of the student body." (Harper)
 - i. There is a new genre this year compared to the last few years and was the highest vote genre in a poll sent to all students in Fall Semester: Country.
 - ii. Union Board has hired a new middle agent.
 - iii. New promotion schedule to "build the hype."
 1. Are there funds allocated to assist in the promotion process? (Harper)
 - a. Yes.
 - b. Does the \$25,800 being requested include pricing for an opening act?
 - i. Yes.
 - c. The artist will be announced March 22nd.

- III. Officer Reports: (10 minutes)
- a. **Gardner, President** —

- i. Transition documents:
 - 1. Please make sure to start a document and list the biggest 3-5 responsibilities for your position (this should be done before 1/30 meeting)
 - 2. Next, compile a list of important contacts for your position.
 - a. Any other advisors, departments, and or offices that have been helpful in your position. (by 2/6)
- ii. Trying to find a time to meet with those interested in collaborating with GSDA for a drag-brunch event.
 - 1. Looking to meet this week after Greek Recruitment has finished.
 - 2. Reminder of individuals on this collaboration team:
 - a. Lightner
 - b. Weis
 - c. Dicks
 - d. Gardner
 - e. Harper
 - f. Specht(?)
- iii. Met with athletics regarding scheduling concerns and weight room equipment:
 - 1. Club sports should reach out to Jonathon Levin as early as possible (ideally before the semester has started) to reserve spaces for practices.
 - a. Student Senate is currently working to block off regular time for a couple of hours in the HWA weekly to guarantee times for club sports to meet.
 - 2. **ANY STUDENT** can use the back weight-room during operating hours. Coaches have been trained to accommodate **ANY** student wishing to use the racks/tracking equipment, even at the busiest of times.
 - a. Follow up with Athletic Department to make sure this is more obvious to students in the weekly email. (Gardner)
 - b. Certain equipment will not be available to all students due to safety concerns (high speed treadmills), but will be clearly identified as such.
 - 3. The athletics building is having a hard time staffing the building, leading to late openings and early closures.
 - a. Based on observations, this is not necessarily an issue in regard to having enough student employees but is rather an issue of management not distributing their workers to maximize efficiency. For example, at any given time during the middle of the day there are 4-5 student workers at the front desk alone. Can we find a way to better optimize the times student employees are working?

4. Athletics was not aware of their yearly student activity fee allocation.
 - a. Looking to create an athletic task force to help athletics purchase new equipment for the front weight room.
 - b. Is anyone interested in helping?
 - i. Browning
 - ii. Lowry
 - iii. Stern
 - iv. Gardner
5. There are currently 4 separate schedules revolving around the athletics facility and no one has access to all of them.
- iv. Tiger-Up Tuesday Tabling 2/20 around 5:00-7:00 before Senate.
- v. Accepted Student Days — Resource Fair
 1. Monday, February 19 — Atticus & Katie
 2. Saturday, March 23 — Stern and Browning
 3. Friday, April 26 — hoping to have new senators fill this position!
- b. **Dewey, Vice President —**
 - i. Engagement platform
 1. Implementation of this platform has formally been put on hold.
 - a. The cost to implement the platform would be extremely high and there has been some recent turnout in the IT department, so it's in our best interest to make sure that there are enough support staff to make the platform functional once it goes online.
 - b. Interest in having Student Senate review some of the platforms the engagement platform taskforce was debating between.
 - i. The taskforce was primarily concerned with how this engagement platform would streamline various departments together, but it's important to keep the students at the forefront of this conversation.
 - ii. Have Student Senate demo maybe 2 of the platforms the taskforce was considering implementing to see what exact features would provide the most benefit for what the students are struggling to have easy access to currently.
- c. **Kuzilwa, Treasurer —**
 - i. Nominating the following individuals to serve as general student members:
 1. Dylan Bledsoe
 2. Zekhi Carroll
- d. **XXX, Secretary —**
 - i. Vacant position update:

1. Statements of Candidacy for the following:
 - a. Claire Patton – Interfaith Senator *(SEC #1)*
 - b. Antwan Terrel – Faculty–Student Coordinator *(SEC #1)*
 2. Secretary and AAPIIC positions are still vacant.
 - a. AAPIIC’s exec board has all left, so Joy Garrett Scales Assistant Dean for Diversity, Inclusion, and Belonging and Director of McClain Center for Diversity is working with this group to help it during this rough patch and have it emerge as a stronger organization.
 - i. Students around campus have reportedly felt as if they’re no longer accepted by the organization since its name change.
 - ii. 2024-2025 Election Update:
 1. Applications will open on Feb. 1st (electronically)
 - a. There will be a campus-information email sent out.
 2. Applications will be due March 25th, 2024.
 3. Elections will take place April 2nd, 2024 (electronically)
 - iii. Please send in the reports by Monday night at 10pm
 1. Labeled “last name, position.”
 2. Still email if “no report”
- e. **XXX, FSC —**
- i. Remainder of the faculty meetings for the 2024-2025 school year:
 1. Feb. 6th
 2. March 12th
 3. April 2nd
 4. April 30th
 - ii. The Educational Policies Committee is currently considering the discontinuance of the following minors:
 1. Health Sciences
 2. Justice, Law, and Public Policy
 3. Pre-Ancient Studies
 - iii. The Educational Policies Committee is considering adding the following programs:
 1. Accounting (minor)
 2. Chinese (major)
 3. Health Humanities (minor)
 4. Nursing (Accelerated Bachelor’s Program)
 5. Risk Management (minor)
 - iv. FIRE Week
 1. There are 238 students who have signed up for FIRE Week (about 21% of the student body) which is up from 155 students last year.
- f. **Stern, 2024 —**

- i. THIS Thursday is 100 days to graduation from 7-8:30 pm in Founders. There will be food and it should be pretty laid back. Please encourage other seniors to attend! The link to RSVP is:
 - 1. [100 days to graduation link](#).
 - 2. There will be a way for seniors to vote on class awards even if they are not in attendance.
- g. **Peña, Public Relations —**
 - i. I'm going to start putting together posts that give a little description/requirement of the senate positions, but I think the best way to ensure that we have a lot of people signing up for positions is word of mouth. So, I want to ask if you plan on not being in your position next year, maybe start talking to your friends, teammates, etc. about your position and get them interested in joining Senate.
- h. **Lightner, Diversity —**
 - i. Sent out an email to those involved in the Friday prior to MLK convocation and on the Monday morning of MLK convocation in hopes of receiving reports to specific concerns surrounding the event.
 - 1. One person responded requesting a meeting be set up between themselves and President Frandsen to address this concern. This meeting is in the works.
- i. **Browning, Student Organizations —**
 - i. The Office of Student Involvement would like us to start nominating and voting at our last meeting of the month for “Organization of the Month” to be hung in the Student Center. We can do this during new business if that’s what makes the most sense.
 - 1. Is there a definition for criteria or a definition for this “Organization of the Month”? (Dewey)
 - a. Reach out to Katie Simms to receive specific criteria of how to determine this award so that Student Senate isn’t just voting for the organizations that its members are already apart of. (Browning and Gardner)
 - 2. What is the goal of this award? (Weis)
 - a. To spread the word about student organizations and the events they’re doing.
 - ii. I am also currently working with the Witches of Witt and Wrestling Club to get together documents together so they can present at some point during the semester.
 - iii. Is there an update on LNI being approved as a student organization?
 - 1. Talked to Dr. Rosenberg and apparently, he has tried to communicate with Rob Young in the past to make LNI an officially recognized student organization, and eventually he got the go-ahead, but that apparently fell off at some point and Dr. Rosenberg is trying to figure out how to get back on this. (Lightner)

2. Gill reached out to Rob Young on January 4th and has not heard a response yet.
 - a. Gill followed up with Rob Young and Dr. Rosenberg the course of 1-30-2024 Student Senate meeting and confirmed that LNI should be all set to be approved as a student organization moving forward.
 3. A theoretical question was asked by Dr. Rosenberg regarding if the organization is approved whether they can utilize the allocated Student Senate funds to purchase the supplies needed to host LNI packing events.
 - a. As long as the funds being used are to purchase materials and not as a financial donation to another non-profit organization, then this is an appropriate use of funds.
- j. **Raymond, RHA** —
- i. RHA is co-sponsoring the Step Afrika event. They will be performing on February 7th at 7:30pm.
- k. **Hunt, Greek** —
- i. 64 new members in Greek Life
 - ii. Recruitment went well in most chapters but was a struggle for some chapters.
- l. **Weis, Green** —
- i. No report.
- m. **XXX, AAPIIC** —
- i. No report.
- n. **Hummel, Witten'Burbs** —
- i. No report.
- o. **Dicks, CBS** —
- i. No report.
- p. **XXX, Interfaith** —
- i. The chapel is returning to Sunday services with an adjusted time to 4:30 pm rather than 11 am.
 1. This time is somewhat tentative, dependent on whether it is conflicting with Bible Study.
 2. Greek life chapter meeting times were taken into account, however, 4:30 pm was determined to offer the most potential attendance over the entire student body.
 3. The specific date as to returning to Sunday services has not yet been determined.
- q. **Neutzling, SAAC** —
- i. Home athletic events this week:
 1. 1/31 men's basketball game at 7pm
 2. 2/02 men's volleyball at 7pm
 3. 2/03 women's basketball at 2pm
 4. 2/03 men's volleyball at 4pm

- r. **Specht, GSDA** —
 - i. We had our first general boy meeting last night and it went great!
 - ii. Our next meeting will be Feb. 12th at 6 pm in Blair 101 and we will be watching “Love Simon!” Please show up and support.
 - iii. Meeting sometime soon to begin discussing Drag Brunch (date tbd)
- s. **Pipinich, 2025** —
 - i. No report.
- t. **Harper, 2026** —
 - i. Have been notified by students with concerns for laundry and overall res life protocol.
 - ii. Case study of Witten’Burbs property
 - 1. One side of a Witten’Burbs duplex requested access to the basement for additional storage at the beginning of the academic year. The other side of this duplex had enough storage for the first semester, but when an individual returned from studying abroad in the Fall, they found they needed more storage and requested access to the basement and were denied.
 - a. There needs to be some sort of conversation about standard application of policy and ensuring that either all students are being held to a standard or none of them are.
- u. **Lowry, 2027** —
 - i. Issues with the mail room in the Student Center closing early with no notice. Normally 2-3 hours early.
 - 1. Reach out to Michael Lindeman on behalf of Student Senate to see if there’s anything Student Senate can do to help make sure the mail room stays open during its regular hours.
 - ii. Nominating the following individuals for class cabinet positions. Still looking to fill our secretary position.
 - 1. Caroline Burns – Vice President
 - 2. Zoe Hupp – Treasurer
 - iii. Identified 3 freshmen who are interested in serving on Senate
 - 1. Grace Jones
 - 2. Shelby White
 - 3. Alexis Vazquez
- v. **Gill, Advisor** —
 - i. The Board of Directors will be having committee meetings (virtually) this week.
 - ii. The Board of Directors will be on campus next week and will be having lunch with a number of Senators. Please RSVP by the end of the week if you receive an invitation.

IV. Committee Reports: (5 minutes)

- a. **Dewey, Special Events** —

- i. Talked about having a big event on the night of elections to announce the new senators.
 - 1. Concluded that there would not be enough interest, maybe during the drag brunch?
 - b. **Kuzilwa, Finance** —
 - i. Approved \$200 to the East Asian Studies Club for their Chinese New Year event.
 - c. **Gardner, Student Life** —
 - i. Students having issues getting into buildings after they close. Specifically in Science and Krieg.
 - 1. Witt-PD does not authorize “after-hours” access. If students wish to use buildings after hours, they should contact their professor to put them on an access list.
 - ii. Underclassmen students worried about the class-time changes beginning next semester.
 - 1. The schedule that is being switched to is the schedule that the current senior class walked in to.
 - iii. “Ice-Rink” around the seal during winter weather conditions.
 - iv. Washer work orders now “out-of-jurisdiction” in dorms.
 - 1. Residents should contact their floor RA. If the workorder gets denied/not being fixed, please forward the workorder to housing@wittenberg.edu.

V. Open Forum:

- a. Sending out a survey to students living in the dorms—specifically targeting freshmen or sophomore only dorms—to determine whether students feel disconnected from students in other grades. (Kuzilwa)
 - i. Myers Hall is closed for the foreseeable future. It needs excessive accessibility renovations and is not needed in supporting enough space to fill residents in the dormitories.
- b. Class Presidents, think about having events for your class prior to senior year as a way to make it feel more natural and helps increase your outreach and visibility to constituents. (Kuzilwa)
 - i. The expectation used to be that classes would have “bonding events” where each class was required to have at least 3 events each year:
 - 1. At least one social event
 - 2. One service event
 - 3. One philanthropic event
- c. Professors are confused as to whether recycling is actually being recycled or if it’s all being mixed with the trash?
 - i. Specific concerns surrounding whether lab trash and glass is being disposed of properly?
 - 1. Follow up with facilities to verify this disposal process. (Tasked to Gardner)

- ii. There needs to be more marketing for what type of objects can be considered recycling because currently students are putting trash inside of the recycling which forces the entire container of recycling to go into the garbage. (Tasked to Weis)
 - d. Is the TigerSafe app being used?
 - i. Follow up with Chief Hutchins as to how often the app is being utilized.
 - 1. What is the possibility of receiving an annual or semester report of the usage of the app?
 - ii. Define what types of incidents currently prompt a notification from TigerSafe as compared to incidents that don't result in a notification.
 - e. Paychecks and why they are late.
 - i. Due to a programming error, students who were not paid for the first week of classes will have their funds added to this next pay period (2-2-2024).

VI. Old Business:

- a. Update on if students would rather be able to pay a fine and it not appear on their student account if paid within 3 weeks of receiving said fine, or if they do not care.
 - i. After reporting back to constituents, it has been determined that the ability to pay a fine within 3 weeks and it not appearing a student statement is valued by the students.
- b. Funding Philosophy amendments
 - i. Article 3 Proposal (*Article III Proposal*)
 - 1. Changes 3 percentage allocations
 - a. Motion to approve: Browning
 - b. Seconded: Kuzilwa
 - c. Motion passes: Yes
 - ii. Article 4, Section 4: I Proposal (*Article IV, Section 4 :i Proposal*)
 - 1. Add exception procedure for organizations looking to host meeting times during of Student Senate
 - a. Motion to approve: Lowry
 - b. Seconded: Browning
 - c. Motion passes: Yes
- c. Allocation of funds for electric vehicle charging stations
 - 1. One station to be added in the parking lot of Sprecher. - \$5,000
 - 2. One station to be added in the parking lot of Tower Hall. - \$5,000
 - a. Motion to approve: Weis
 - b. Seconded: Stern
 - c. Motion passes: Yes

VII. New Business:

- a. AhMani' Terrel – Faculty Student Coordinator

- i. Hi! I am Antwan (AhMani') Terrell. I use all pronouns, and I am a second year Theatre and Educational Studies double major, with a minor in Women's Studies. I am involved in Alpha Phi Omega, Color Guard Club, and GSDA as a member of exec for each organization. I am also a member of the Wittenberg Choir. Additionally, I and am working with Reverend Charmaine Webster to recruit more people to join the Imani Gospel Choir so that we can keep it here on campus. I am interested in being the Faculty Student Coordinator for Student Senate because I want to be a voice of representation for our students, and this position would give me plenty of opportunity to do that. I think that a lot of students are really struggling when it comes to their sense of belonging on campus. I think that I could help by communicating student needs to faculty and staff by having both a student perspective, and a knowledge of educational policy. Additionally, being a part of Student Senate would give me more of an opportunity to engage with the campus community, which is exactly what I want. I want to help build up a supportive campus community that all students feel comfortable engaging in. And one where everyone feels like they belong here. As someone who nearly dropped out because I didn't feel like I belonged here, I want to be a voice for others like me, and a representative for our student body. Thank you.
 1. Motion to approve: Harper
 2. Seconded: Weis
 3. Motion passes: Yes
- b. Claire Patton – Interfaith
 - i. I value my faith as one of the most important parts of my identity. I try to live out a manner that allows me to share my faith to all I can. I currently serve as the Secretary of Weaver Chapel Association, a student-led organization helping to bring students together in various service, devotional, and fellowship activities. I am also on the Servant Leadership team of Cru, currently in the Secretary position. Cru is a movement of Christians striving to help lost College students find a home and Faith.
 1. Motion to approve: Harper
 2. Seconded: Weis
 3. Motion passes: Yes
- c. Allocation of \$25,800 to Student Senate.
 - i. Motion to approve: Browning
 - ii. Seconded: Neutzling
 - iii. Motion passes: Yes
- d. Finance Committee member changes.
 - i. Dylan Bledsoe
 - ii. Zekai Carroll
 1. Motion to approve: Lowry
 2. Seconded: Harper
 3. Motion passes: Yes

- e. Class of 2024 changes.
 - i. Morgan Pagel – Vice President
 - ii. Lexi Carrol – Treasurer
 - iii. Gabby Baker – Secretary
 - 1. Motion to approve: Browning
 - 2. Seconded: Lightner
 - 3. Motion passes: Yes
- f. Class of 2027 changes.
 - i. Caroline Burns – Vice President
 - ii. Zoe Hupp – Treasurer
 - 1. Motion to approve: Browning
 - 2. Seconded: Lightner
 - 3. Motion passes: Yes

VIII. Announcements:

- a. Seniors remember that 100 Days to Graduation is this upcoming Thursday.
- b. Shuttle service dates for Spring 2024
 - i. **February 4th**
 - ii. February 18th
 - iii. March 17th
 - iv. March 24th
 - v. April 14th

IX. Adjournment:

- a. Motion to adjourn: Gardner at 8:38 pm
- b. Second: Harper