











# Career Readiness Checklist

*How Have Your Witt Experiences Prepared You?*

	<b>Critical Thinking/Problem Solving:</b> Exercise sound reasoning to analyze issues, make decisions, and overcome problems.		<b>Oral/Written Communications:</b> Articulate thoughts and ideas clearly and effectively in written and oral forms to persons inside and outside of the organization.
<b>Relevant Witt Experiences:</b>		<b>Relevant Witt Experiences:</b>	
	<b>Teamwork/Collaboration:</b> Build collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints.		<b>Digital Technology:</b> Leverage existing digital technologies ethically and efficiently to solve problems, complete tasks, and accomplish goals.
<b>Relevant Witt Experiences:</b>		<b>Relevant Witt Experiences:</b>	
	<b>Leadership:</b> Leverage the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others.		<b>Global/Intercultural Fluency:</b> Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions.
<b>Relevant Witt Experiences:</b>		<b>Relevant Witt Experiences:</b>	
	<b>Career Management:</b> Identify and articulate one's skills, strengths, knowledge, and experiences relevant to the position desired and career goals, and identify areas necessary for professional growth.		<b>Professionalism/Work Ethic:</b> demonstrate personal accountability and effective work habits, e.g., punctuality, working productively with others, time workload management, and understand the impact of non-verbal communication on professional work image.
<b>Relevant Witt Experiences:</b>		<b>Relevant Witt Experiences:</b>	